



Please note: [Application is now submitted online](#)

Event Dates:

- Saturday July 29th 10 am-7pm
- Sunday, July 30th 10 am - 7pm

Location:

Waterfront Park North Vancouver

Set Up Date:

Friday July 28th, 2pm

Please complete and [submit the application online](#)

Payment to be made to: **Trinidad & Tobago Cultural Society of BC**

Mail payment to::

Trinidad & Tobago Cultural Society of BC
Food & Beverage Concessions Coordinator,
635 – 4974 Kingsway, Burnaby, BC, V5H 4M9

Important dates of Application Process:

Discounts / Late Fees / Cancellations

- Early Bird Discount of \$100 will be credited if full payment received by: - 6/6/17
- Vendor Application Deadline – 7/7/17
- Vendor deposit due: - 7/7/17
- Temporary Food Services Application (Food Vendors) - 7/7/17
- Certificate of Insurance - \$5 Millions– Food and Amusement: 7/7/17
- Cancellation or refund deadline: 7/7/16
- Cancellations request must be received no later than 7/7/17 at which time 50% of the rental fee charge will be applied.
- Late application payment fee applied after:7/7/17: \$100

Damage/ Security deposit refund

- Funds will be returned to the applicant minus any charges for damaged equipment or damages to the park at your booth location. 4-6 weeks after the festival

PAYMENTS

Certified Cheques, Paypal, E-Transfer, Bank Drafts or Money Orders are accepted.

Please note the following: Separate payments are required for:

- Rental Fee
- Damage Deposit

Cheques Made Out to: Trinidad & Tobago Cultural Society of BC

Mailing Address

Food & Beverage Concessions Coordinator,
635 – 4974 Kingsway, Burnaby, BC, V5H 4M9
Phone: (604) 961-0883
Email: vendor@caribbeandays.ca

Vendors' confirmation

- Vendor will receive a confirmation email when application fee is received in full and application has been approved

Insurance:

Food and Amusements Rides - \$5 million

- Your participation in the Caribbean Days Festival is subject to the approval of the insurance certificate by the City of North Vancouver.
- Please email a copy of this insurance document and vendor information (Certificate of incorporation, contact name, phone number) to the Caribbean Days Festival Concession coordinator office no later than Friday, July 04, 2015 to the following email address:
Food & Beverage Concessions Coordinator,
635 – 4974 Kingsway, Burnaby, BC, V5H 4M9
Email: vendor@caribbeandays.ca
- This insurance document should indicate the dates and times of coverage, including for all aspects of preparing and participating in the event. The period of coverage should include set-up and take-down days and times, as well as event times, as follows:
 - Certificate of Insurance with the following parties listed as insured:
 - Coverage period: Friday, July 28, 2017 at 12 Noon to Sunday, July 30, 2017 at 11:59 pm Trinidad & Tobago Cultural Society Of British Columbia
 - District of North Vancouver
 - North Vancouver Recreation and Culture Commission
 - City of North Vancouver
 - North Vancouver School District # 44

Checklist

To avoid delay in the processing of your application, please ensure the appropriate fees are mailed to the address as listed on pg. 1

Before emailing your application, please make sure your application includes all of the following:

- Completed Vendor Application
- Completed Temporary Food Services Application
- Certificate of Insurance with the following parties listed as insured:
 - Trinidad & Tobago Cultural Society Of British Columbia
 - District of North Vancouver
 - North Vancouver Recreation and Culture Commission
 - City of North Vancouver
 - North Vancouver School District # 44

VENDOR RATES				
FOOD VENDORS				
DIMENSIONS	ZONE	TABLES	RENTAL	SECURITY DEPOSIT
10 X 20	N	4	\$ 2,100.00	\$ 350.00
20 X 20	N	8	\$ 3,600.00	\$ 350.00
Mobile Less than 15'	N/S	0	\$ 975.00	\$ 200.00
Mobiles more than 15'	N/A	0	\$100/FT	\$ 200.00
Coconut Vendor			\$ 650.00	\$ 150.00
Arts Crafts & Clothing				
1/4 of 20 x 20 tent	S	2	\$ 600.00	\$ 150.00
10x 10	S	3	\$ 720.00	\$ 150.00
10 x 20	S	6	\$ 1,000.00	\$ 150.00
20 x 20	S	8	\$ 2,000.00	\$ 250.00
Space only	S		\$ 500.00	\$ 150.00
Family Amusements				
Henna Tatoos etc. - Space Only	S		\$ 500.00	\$ 150.00
Henna Tatoos etc. 10 X 10 Supplied tent	S		\$ 600.00	\$ 150.00
Kids Attraction - 1 Amusement Ride	S	0	\$ 700.00	\$ 150.00
Kids attraction - 2 Amusement Rides	S	0	\$ 900.00	\$ 150.00
Kids Attraction - 3 Amusement Rides	S	0	\$ 1,600.00	\$ 150.00
Promotions				
Large Tent or Branded Vehicle; 20 x 20	S		\$ 3,600.00	\$ 350.00
Small Tent or Branded Vehicle: 10 x 20	S		\$ 1,600.00	\$ 200.00
Parade Branded Vehicle	NS		N/A	N/A
Branding Only - NoTent	NS		\$ 600.00	N/A
Non Profit - Shared secondary tent	Varies	1	\$ 350.00	N/A
ZONE: N = North, S = South				

As a participant of the 2016 Caribbean Days Festival, I fully understand and agree to the following:

I recognize and acknowledge that I assume full risk of any injury, property damage or loss which I may sustain as a result of my participation in any and all activities connected with or associated with my participation in the Caribbean Days Festival+. Furthermore, I understand that I should carry my own insurance coverage for personal property. Further, I acknowledge that all equipment is to be removed from the festival grounds at the end of day and if not possible any equipment remaining on the festival grounds overnight is at the owners own risk.

I agree to waive and relinquish all claims I may have against the Trinidad and Tobago Cultural Society, Caribbean Days Festival, the City of North Vancouver, District of North Vancouver, North Vancouver Recreation Commission and all associated sponsors and staff of the Caribbean Days Festival and agents thereof from any and all claims other parties may have resulting from injuries, damage, or loss caused by, arising out of, connected with, or in any way associated with the activities of the Caribbean Days Festival.

I agree to leave the rental equipment and rental space in Waterfront Park in a clean and sanitary manner and clear of trash at the end of the festival in order to receive the full damage security cheque.